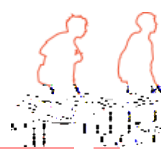


This guide is a quick overview of the MyChildAtSchool module, explaining quickly what



From within your web browser type





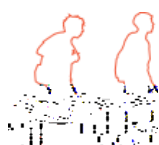
You will then be asked to enter the _____ and your _____ address. A
 e-mail will then be sent to that address, click the _____ option within the text.

Enter the answer to the _____ and the code from the image above and click
 on the _____ button.



You will then be asked to enter a new _____, do this and click on the
 button, this will be confirmed both onscreen and via another e-mail.

_____ : If the e-mail has not previously been verified the first e-mail received will be for
 verification and setup of _____.





Once you have logged in the [redacted] will be displayed.

[redacted] : What is displayed here is enabled by the school, who may NOT use all of the available options.

Each [redacted] will display a quick view, clicking on the [redacted] button will open that option, giving more detailed information. The [redacted] options can also be opened from the menu bar on the left by clicking on the option.

For instance the [redacted] displays the [redacted] for the current day, opening this [redacted] will display the [redacted] for the [redacted].

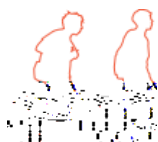
Click on a specific day to see a breakdown of the [redacted] for that day.

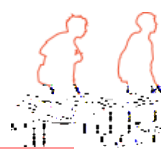
The [redacted] dropdown menu allows the [redacted] to select each [redacted] to review [redacted] per [redacted] also with [redacted].

You will always know where you are within the [redacted].

The following options are available and will only be displayed if enabled by the school:

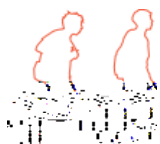
- Academic Calendar
- Announcements
- Assessment
- Attendance
- Behaviour
- Class List
- Dinner Money
- Exam Results
- Exam Timetables
- Homework







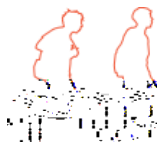
Clicking on the name of the student, next to the photograph, will open a list of other students associated with the User. Click on the photograph or the





Clicking on the [redacted] icon will open the [redacted] option allowing messages to be sent to and received from the school

Clicking on the [redacted] icon will open the [redacted]



Account Settings

Update

Reset Password

Current Password:

New Password:

Confirm Password:

Reset Password

Email Address

Enter a new email address. This email address is used to verify your account details.

Email address:

this is the email address that MyChickiASchool will use when you request to get your user account details

Save

Security Details

What is your mother's maiden name?

Details:

Save

Dashboard > Contact Details

Save

Personal Details

Legal Full Name:

Honours:

Salutation:

Preferred Form of Written Contact:

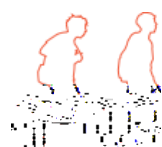
Telephone Details

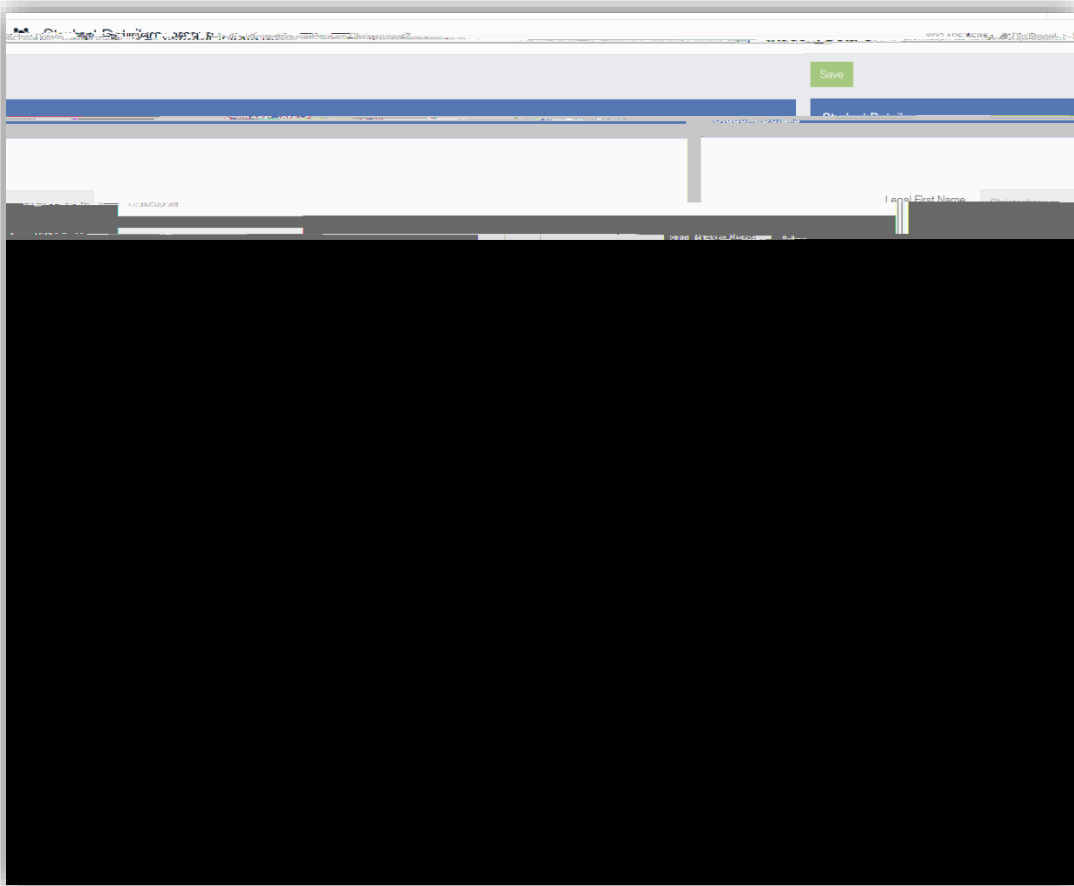
Mobile:

Telephone:

Postcode:

Find





: Information edited here is linked to the information held within the school MIS, but will not be updated within the MIS until the school have accepted the changes.

